

4.6.1 Guidelines for Computer & Internet Use.

- PC workstations close fifteen minutes before the Library closes and the Library's laptop is due back to the Circulation Desk at the same time. All printing must be completed by this time.
- All printing has a charge per page. Payment is due when printing is completed. See section 4.2 for details.
- Interfering with or disrupting other computer users is prohibited.
- Patrons are expected to use the Internet in an ethical manner. Violation of copyright laws and/or software license agreements, and attempts to bypass network security functions or alter Library workstations in any way is not permitted.
- The Internet, computer equipment, and software must be used as installed. Users may not add to, delete, or modify the installed software or hardware nor download their own software on Library computers.
- Patrons are asked to observe all U.S. as well as international copyright regulations.
- Users shall not use the Internet for any illegal activity; any use for purposes violating applicable local, state, federal, or international law(s) is prohibited.
- The Library staff reserves the right to discontinue any patron's use of the Internet if material being accessed is considered inappropriate for public viewing.
- When available, the staff will assist in connecting patrons to the Internet and is available to provide suggestions and strategies to help patrons with their searches. Staff members may not always be available for extensive help.
- Users will be held liable for repair or replacement costs for any damage to hardware or software.

The Rowley Public Library reserves the right to terminate the Internet access privileges of any patron abusing any of the above policies and guidelines. The Library also reserves the right to change this policy as necessary to regulate access or prevent misuse.